

Documents required for Shareholders' identification to attend
the Extraordinary General Meeting of Shareholders no.1/2020

Shareholder or proxy can register and submit the following documents to attend the Meeting from 8.30 a.m. on Monday 19 October 2020 onwards.

1 Attendance in person

- An original official identification card, e.g. identification card, passport or driver license

2 Attendance by proxy

2.1 shareholder Individual

- A duly completed proxy form, signed by the shareholder and the proxy (with THB 20 stamp duty)
- A copy of the shareholder's official identification card, e.g. identification card, passport or driver license, certified by the shareholder
- An original official identification card of the proxy, e.g. identification card, passport or driver license

2.2 Corporate shareholder registered in Thailand

- A duly completed proxy form, signed by the authorized signatories of the shareholder and the proxy, with an affixation of the corporate seal (if any) (with THB 20 stamp duty)
- A copy of the affidavit or certificate of incorporation of the shareholder issued by the Ministry of Commerce or relevant authority not exceeding 3 months before the Meeting, certified by the authorized signatories of the shareholder, together with an affixation of the corporate seal (if any)
- A copy of the authorized signatory's official identification card e.g. identification card, passport or driver license, certified by the authorized signatories
- An original official identification card of the proxy, e.g. identification card, passport or driver license

2.3 Corporate shareholder registered overseas

- A duly completed proxy form, signed by the authorized signatories of the shareholder and the proxy, with an affixation of the corporate seal (if any) (with THB 20 stamp duty)
- A copy of the certificate of incorporation or other constitutional documents of the shareholder issued by the relevant authority, bearing the name of the shareholder, its registered address, and name(s) of the authorized signatories and the signing authority, certified by the authorized signatories of the shareholder, together with an affixation of the corporate seal (if any)
- A copy of the authorized signatories' official identification card e.g. identification card, passport or driver license, certified by the authorized signatories
- An original official identification card of the proxy, e.g. identification card, passport or driver license
- English translation of any document not in English, certified by the authorized signatories of the shareholder

Shareholders who wish to appoint a proxy may also appoint any independent directors of the Company as their proxy. Profiles of the independent directors are set out in **Enclosure 5**.

Voting method and vote announcing for the Extraordinary General of Meeting of Shareholders no. 1/2020**Process of voting**

1. Before voting on each agenda, the Chairman of the Meeting will give an opportunity for the shareholders to ask questions related to the concerned agenda as appropriate. Shareholders who wish to ask questions or express opinions should state their full name to the Meeting prior to asking questions or expressing opinions.
2. For casting vote, the Chairman of the Meeting shall request to cast vote by Against Vote.
3. The shareholders who wish to disapprove or abstain from voting shall confirm their intention by putting a mark in 'disapprove' or 'abstain' on the ballots, the Chairman of the Meeting shall let the Company's officer collect the ballots for vote counting and announcing a vote result.
4. The shareholders who do not vote in the ballots or do not send the ballots to the Company's officer, shall be deemed as vote in approve as proposed. The Company shall collect and keep the ballots from all shareholders after the Meeting for reference purpose. Any ballots which are submitted after the collecting for each agenda has been closed shall be deemed as votes in approve.

Voting Procedure

1. The voting shall be carried out openly, and 1 share equals to 1 vote.
2. A resolution of the Shareholder's Meeting shall be supported by votes as follows:
 - 2.1 In a normal case, by the majority of votes of the shareholders present at the Meeting and are eligible to vote.
 - 2.2 In other cases where the law or the Articles of Association of the Company prescribe otherwise than in the normal case, by votes as required by the law or the Articles of Association. The Company stipulated in the Meeting invitation regarding the details on number of affirmative votes required in each agenda.
 - 2.3 In case of an equality of votes, the Chairman, as a shareholder, shall have additional one vote as a casting vote.
 - 2.4 In case that a shareholder has special interest on any agenda, the shareholder shall not vote on that agenda and the Chairman may ask such shareholder to leave the Meeting temporarily. However, this restriction is not applicable for the voting for election or removal of directors.
3. Proxy Form and ballot
 - 3.1 The shareholder who attends the Meeting in person and the proxy who is appointed pursuant to Type A and Type B Proxy Forms may vote either to agree, disagree or abstain from voting and may not divide their votes, for each agenda item. The votes may be divided for each agenda item in case of Type C Proxy Form.
 - 3.2 Company's officer will distribute ballots at the registration spot only to (1) shareholder who attends the Meeting in person (2) proxy who is appointed pursuant to Type A Proxy Form and (3) proxy who is appointed pursuant to Type B and Type C Proxy Forms in case the authorizer indicates in the Proxy Form that the proxy is entitled to consider and vote on the authorizer's behalf as appropriate in all respects without specifying the shareholders' decision on voting in the Proxy Form.
4. In counting the votes on each agenda, the Company will deduct the disapproval and abstaining votes and votes on void ballots from the total votes. The remaining votes will be deemed votes of approval.

5. After compilation of the votes, the Chairman of the Meeting or MC shall announce the voting results to the Meeting, by specific that is approve, disapprove, abstain and void ballots, which shall be counted based on the latest numbers of shareholders present in each agenda.
6. If any shareholder wishes to leave the Meeting prior to the end of the Meeting, the shareholder shall have the right to submit his/her ballots to the Company's officer in advance.